



Invitation to Bid

Hiring of Food/Refreshment Services on Convocation, Tentage Services and video recording with allied services on Rent for Convocation, Souvenir Shields and Printing Materials.

COMSATS University Islamabad (CUI), Abbottabad Campus, a public sector University of Ministry of Science & Technology (MoST) invites bids through **e-Pak Acquisition & Disposal System (EPADS)** <https://eprocure.gov.pk> on **“Single-Stage Single-Envelope”** procedure basis from Income Tax & GST registered Firms/Companies who are on the Active Taxpayer List (ATL) for General Sales Tax and Income Tax of FBR for procurement of following items.

Sr. No.	Title	Tender Reference No.	Bid Receiving & Opening Time	CDR Amount
01	Hiring of Food/Refreshment Services on Convocation	CUI/Ate/Conv/Food /13 (2025-2026)	October 06, 2025, 1100 hrs & October 06, 2025, 1130 hrs	69,000.00
02	Hiring of Tentage Services and video recording with allied services on Rent for Convocation	CUI/Atd/Conv/Tentage/ 14 (2025-2026)	October 06, 2025, 1100 hrs & October 06, 2025, 1200 hrs	30,000.00
03	Procurement of Souvenir Shields, Panfalex Banners, Backdrop & Printing of Cards etc.	CUI/Atd/Conv Printing/ 15 (2025-2026)	October 06, 2025, 1100 hrs & October 06, 2025, 1230 hrs	35,000.00

- The bid security of amount mentioned against each tender for above mentioned tenders in the form of Call Deposit/Bank Draft (refundable) drawn in favor of **“COMSATS University Islamabad, Abbottabad Campus” (FTN/NTN: 9010420-7)**; scanned copy of which is required to be uploaded through **EPADS** and hard copy must be submitted physically along with hard-copy of sealed bidding document on the closing date of the tenders to COMSATS University Islamabad, Abbottabad Campus on the address given below.
- The complete tendering process shall be carried out through **EPADS**.
- Interested bidders are requested to register themselves on the **EPADS** <https://eprocure.gov.pk/#/supplier/registration> and submit their tender documents.
- For registration and guidance/training on **EPADS**, you may contact **EPADS UAN: 051-111-137-237**.
- Single Stage-Single envelope bidding procedure, bids must be prepared in accordance with instruction given in the tender document. The closing date & time of submission is mentioned as above. The bids will be opened on same day & time as mentioned above in the table.
- As per PPRA's rule 33, CUI may reject all bids or proposals at any time prior to the acceptance of a bid or proposal.

Purchase Officer

COMSATS University Islamabad (CUI), Abbottabad Campus
(A public sector University of Ministry of Science & Technology)

University Road, Tobe Camp, Abbottabad.

Tel: 0992-383591-6, 0992-383863 **Email:** nisarahmed@cuiatd.edu.pk

www.comsats.edu.pk

